

**BOARD OF EDUCATION
UTICA CITY SCHOOL DISTRICT
REGULAR MEETING – FEBRUARY 28, 2023 – 7:00 P.M.
Administration Building – 929 York Street – Kernan School**

BOARD MEMBERS PRESENT: Joseph H. Hobika (Video Conferencing) Presiding; Robert Cardillo, Tennille Knoop, Danielle Padula, James Paul, Dave Testa

BOARD MEMBERS ABSENT: Donald Dawes – Excused Absence

ADMINISTRATORS PRESENT: Brian Nolan, Acting Superintendent; Steve Falchi, Trina Falchi, Don Gerace, Esq., Mike Ferraro, Shawna Fleck, Kathy Hughes, Sara Klimek, Vinny Perrotta, Pam Smoulcey, Paris Rich

STUDENT REPRESENTATIVE PRESENT: Tha Da Mwee Kyet

Public Comment to the Board of Education

President Hobika, Jr. called the Regular Meeting to order at 7:00 p.m. After the Pledge of Allegiance, Board Clerk Kathy Hughes conducted roll call. All members of the Board of Education with the exception of Mr. Dawes were present.

Student Recognition, Employee, and Community Recognition

Acting Superintendent Nolan recognized the following Student Athletes.

- Proctor Boys Varsity Basketball Team – 2022-2023 Tri-Valley Champions
 - Mark Joseph – Head Coach
 - Walter Savage – Assistant Coach
- Proctor High School Girls Varsity Bowling – Tri-Valley Champions
 - Amy Conte – Coach
- Proctor Boys Winter Track (Indoor) – Hector Perez Tri-Valley Champion
 - Jerry Tine – Coach
 - Heather Monroe – Assistant Coach

Discussion

Capitol Project Update – Jeffrey Kloetzer, Stieglitz Snyder Architecture (SSA)

Mr. Kloetzer presented an update on the Capital Project.

Questions from Board Members:

None

Presentations

Bruce Brodsky, Dollars for Scholars

Mr. Brodsky presented a report on Dollars for Scholars Scholarship Fund.

Questions from Board Members:

Mrs. Knoop: Do you have anybody who helps students with the application process?

Mr. Brodsky: Yes, we have a bunch of them. Here's our Scholarship Chair, she's always looking for people that might want to help. It's an electronic application which is really nice. It's actually the same application used by many, many national scholarships. It's a comprehensive application. The reason I thank teachers and counselors is because the students would then first send an email in the application to get the transcript and the counselors take care of that; and then ask for a reference. Ninety percent of the references are teachers and counselors in the schools. Without them we wouldn't have the information needed. Then the computer system helps us sort things out initially. I can tell you that every single essay is read. That's the part that the committee likes. I used to say my happiest time of the year is reading scholarship applications. I don't rate them as much anymore because I do finances and the correspondence, but I still read them. We have wonderful, future-oriented successful students in our district. We won't read about them or hear about them as much as the ones that aren't. The ones that aren't are this number and the ones that are great are this number. The scholarships are this community's way. I give some money, but it's not my money. We give away your money. People give us money we give it away. That's a great way to honor people and we have great students. I just love reading applications to read about what their thoughts are for the future. I always recommend people who want to help – we're a volunteer organization. That's what we do.

Mrs. Knoop: Thank you.

Mr. Brodsky: Thank you for asking.

Mr. Testa: Bruce, just real quick. How many years has it been that you're doing this?

Mr. Brodsky: 29 years.

Mr. Testa: You were on the School Board before that right?

Mr. Brodsky: When I was on the School Board there were 2 things that I was involved in intimately. One was the Young Scholars Program where we established Young Scholars and the second was Utica Dollars for Scholars; both during my term on the Board.

Mr. Testa: Thank you so much for everything you do.

Mr. Brodsky: Thank you.

President Hobika, Jr.: Thank you Bruce, appreciate it.

Savannah Leo, AIS Facilitator – Conkling Elementary School and Donovan Middle School National Jr. Honor Society Students – Utica Teachers' Association and the Utica City School District Food Drive beginning March 1, 2023.

Ms. Leo presented information on the kickoff for the Utica City School District Food Drive beginning March 1, 2023.

Questions from Board Members:

None

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School Safety Update – Hiram Rios

Sergeant Rios presented the School Safety Update.

Questions from Board Members:

None

Announcements/Reports**Student Representative Report – Tha Da Mwee Kyet**

Ms. Kyet presented the Student Report to the Board of Education.

Questions from Board Members:

None

PTO/PTA, Shared Decision-Making Committees, Student Councils, CSE Chairs, Title I, UTA, UAA, UTC, Teamsters Local 182, SEIU Local 200B, M.V. Buildings and Trades Council

Mr. Rogowski presented the report from the Utica Teachers Association.

Questions from Board Members:

None

Superintendent's Remarks – Utica Teachers' Association Contract/S.E.I.U. Agreement

Mr. Nolan reported, "I will be very brief tonight. I do want to extend my congratulations to the Utica Teachers' Association Negotiating Team. We spent a couple of long nights together and I think we had a really mutual understanding of where we needed to get to benefit the students and the families here in Utica. I think that's why we were able to get that kind of support from our members and our membership. Thank you for the hard work that you all have done. I think most of the Negotiating Team is here tonight, so thank you. The Service Employees International Union also had their membership vote on the agreement that extended the workday for the membership to 35 hours and the offer of some health insurance. That was also a resounding approval from their membership. We are working through the various departments now to transition to the 35-hour work week. We really believe that it not only benefits our employees, but it's going to be a tremendous benefit for our students and the families in the schools that they work in. I do want to commend the SEIU leadership for kind of understanding where we needed to move, and they moved their folks that way. I think it's going to be a very good benefit for all of us. I'm very happy that we did that. I want to point out that as Sara has transitioned from her role as the Chief Accountability Officer, she was still able to still complete the UPK Expansion Grant with New York State and also the Refugee School Impact Program Grant which has been submitted to New York State. Both are substantial funding sources for those 2 programs and we're very, very happy to be able to expand our UPK Program and tonight the Board will vote to appoint a Director for Early Childhood Education that will be tasked with seeing that take place here in the district. We are happy for that. Bringing forth the quest for 3 new positions that I believe will be very helpful in making the district realize its goals and mission. First is a Coordinator for School Security. We'd like to have a full time Coordinator for School Security that will coordinate our district staff with the Utica Police Department and also the SPO (I think is what they call them); those are mostly the retired Police Officers that usually will greet you at the door when you enter one of our schools. We're looking forward to that approval tonight. We are also asking for a Coordinator for College and Community based Partnerships. As we've expanded our commitment to our college partners and some of the community based partners that we're bringing on board, we know that one of the things that we need to do to make that successful is to have coordination. We're asking for a Coordinator position to be approved tonight. The other is a Parent Advocate. One of the things that we face both at the building level and the district level is that a lot of times we have parents and families that have a difficult time navigating through

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the system with needs that come up with their children or with their family. Sometimes we have parents who are angry because the system doesn't seem to be working for them. Sometimes we have parents who just don't understand how the system works and how to navigate it. I'm bringing forth the position to create a Parent Advocate who will be that person who will help and assist our families with putting them in touch with the right department or the right person or even just the right agency or community-based agency that might be most beneficial to help them out. They will be working in hand with our Parent Liaisons at the building level and we're really looking forward to having that person come on board to help us with our families in our community. Those are 3 position requests. The other thing I wanted to talk about tonight is we have on the agenda is our community-based partners which I highlighted at the last meeting. The community-based partners that we're talking about are the iCAN which is the Integrated Community Alternatives Network, Hilda M. Jordan who is here tonight – HMJ Consulting is Hilda M. Jordan Consulting, the On Point for College we talk about scholarship money. I'm going to make sure that Mr. Brodsky gets in touch with On Point for College. We On Point for College part of the school district because they're looking for people to help students write for scholarships. That's what On Point for College does, one of the things they do. Hillside Work-Scholarship Connection again another agency that will come in and really help with cohorts of students making them successful from 7th grade through 12th grade. That's the 4. And the nice thing is that 3 of the 4 are through BOCES CoSer so it's pennies on the dollar for the district to spend to receive all the services that these agencies will provide. Utica receives about 92 cents on the dollar is paid for by the CoSer so the district ends up paying about 8 or 9 cents on the dollar for all the services that these agencies will be delivering to us. The reason I forgot one is that one has already started and that's the Safe Schools, they are already in our buildings. With those 4 agencies we're trying to provide wrap around services with social-emotional learning, mental health and help us with some of our most needy special education classrooms where we need to be able to provide more support for the students who need that support. It's very exciting to have the community-based groups come on board with us and to be as Savannah said is what's going to make Utica great when we all work together. The other piece is that there's an MOA with the Utica Administrators' Association that's going to move forward tonight that I'm hoping that the Board will approve. Again this will create equity within our school district for everybody who does a wonderful job working every day on behalf of our students."

Superintendent's Report

Mr. Nolan, Interim Superintendent presented the Superintendent's Report dated February 28, 2023 to the Board of Education for approval.

President Hobika, Jr. asked the Board Members if there were any items that needed clarification before a motion was made on the Consent Agenda. At this time, he polled Board Members:

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SUPERINTENDENT'S REPORT

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FOR ACTION:

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Report No. S – 136

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SUBJECT: Agreement between the Utica City School District and the Utica Teachers' Association

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and the Utica Teachers' Association dated February 1, 2023.

FOR ACTION: Volume LVII Report No. S – 137

SUBJECT: Memorandum of Agreement between the Utica City School District and the Utica Administrators' Association

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between the Utica City School District and the Utica Administrators' Association dated February 28, 2023.

FOR ACTION: Volume LVII Report No. S – 139

SUBJECT: Confidential Employment Agreement CORRECTED between the Utica City School District and Erica Schoff, Director of Career and Technical Education (CTE)

Authorization is requested of the Board of Education to approve the Confidential Employment Agreement dated January 24, 2023 between the Utica City School District and Erica Schoff, Director of Career and Technical Education (CTE).

FOR ACTION: Volume LVII Report No. S – 140

SUBJECT: Change of Assignment Administrator CORRECTED

It is recommended that the following change of assignment be approved:

Sara E. Klimek
 From: Chief Accountability Officer (12-months)
 Administration Building
 To: Chief Human Resources Officer (12-months)
 Administration Building
 Effective: January 25, 2023
 Tenure Award Date: January 25, 2027

FOR ACTION: Volume LVII Report No. S – 142

SUBJECT: Abolishment of Position

Authorization is requested of the Board of Education to approve the abolishment of one (1) Micro-Computer Training Specialist (12-months) position, Central Office effective March 1, 2023.

FOR ACTION: Volume LVII Report No. S – 144

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Regular Meeting

SUBJECT: **Confidential Employment Agreement between the Utica City School District and Andre Paradis, Chief Accountability Officer**

Authorization is requested of the Board of Education to approve the Confidential Employment Agreement between the Utica City School District and Andre Paradis, Chief Accountability Officer dated February 28, 2023.

FOR ACTION: **Volume LVII** **Report No. S – 145**

SUBJECT: **Confidential Employment Agreement between the Utica City School District and Judeanne Rockford, Director of Early Childhood Education**

Authorization is requested of the Board of Education to approve the Confidential Employment Agreement between the Utica City School District and Judeanne Rockford, Director of Early Childhood Education dated February 28, 2023.

FOR ACTION: **Volume LVII** **Report No. S – 146**

SUBJECT: **Confidential Employment Agreement between the Utica City School District and Charles Heath, District Database Administrator**

Authorization is requested of the Board of Education to approve the Confidential Employment Agreement between the Utica City School District and Charles Heath, District Database Administrator dated February 28, 2023.

FOR ACTION: **Volume LVII** **Report No S – 147**

SUBJECT: **Employment Agreement between the Board of the Utica City School District and Stephanie Lyness, Assistant School District Clerk**

Authorization is requested of the Board of Education to approve the individual Employment Agreement between the Board of the Utica City School District and Stephanie Lyness, Assistant School District Clerk dated February 28, 2023.

FOR ACTION: **Volume LVII** **Report No. S – 148**

SUBJECT: **Memorandum of Agreement between the Utica City School District and the Central and Northern New York Building and Trades Council AFL-CIO**

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between the Utica City School District and the Central and Northern New York Building and Trades Council AFL-CIO dated February 28, 2023.

FOR ACTION: **Volume LVII** **Report No. S – 149**

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SUBJECT: Agreement between the Utica City School District and Central New York Quest, Inc. (CNY Quest)

Authorization is requested of the Board of Education to approve the Agreement between the Utica City School District and Central New York Quest, Inc. (CNY Quest) for pupil transportation services for students with special needs.

FOR ACTION: Volume LVII Report No. S – 150

SUBJECT: Action required to approve the Integrated Community Alternative Network (iCAN) Services Proposal and Oneida-Herkimer-Madison BOCES Contractual Crosswalk for the Utica City School District

Authorization is requested of the Board of Education to approve the action required to approve the primary services of the Integrated Community Alternative Network (iCAN) proposal for the Utica City School District with the regional contract held by Oneida-Madison-Herkimer BOCES as outlined in the proposal.

FOR ACTION: Volume LVII Report No. S – 151

SUBJECT: Action required to approve the HMJ Consulting Proposal and Oneida-Herkimer-Madison BOCES Contractual Crosswalk for the Utica City School District

Authorization is requested of the Board of Education to approve the action required to approve the primary services of the HMJ Consulting proposal for the Utica City School District with the regional contract held by Oneida-Madison-Herkimer BOCES as outlined in the proposal.

FOR ACTION: Volume LVII Report No. S – 152

SUBJECT: Action required to approve the Hillside Work-Scholarship Proposal and Monroe 2-Orleans BOCES Contractual Crosswalk for the Utica City School District

Authorization is requested of the Board of Education to approve the action required to approve the primary services of the Hillside Work-Scholarship proposal for the Utica City School District with the regional contract held by Monroe 2-Orleans BOCES as outlined in the proposal.

FOR ACTION: Volume LVII Report No. S – 153

SUBJECT: Action required to approve the On Point for College Proposal with the Utica City School District

Authorization is requested of the Board of Education to approve the action required to approve the primary services of the On Point for College proposal with the Utica City School District as outlined in the proposal.

FOR ACTION: Volume LVII Report No. S – 154

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SUBJECT: **Appointment** **Board of Education Clerk/
Part-Time**

Authorization is requested of the Board of Education to approve the appointment of Mary S. Morales, Clerk (part-time) for the Utica City School Board Election, effective February 1, 2023 through January 31, 2024 for three (3) days per week not to exceed 25 hours per week.

FOR ACTION: **Volume LVII** **Report No. S – 155**

SUBJECT: **Application for Extended Field Trip**

Authorization is requested of the Board of Education to approve approximately fifty (50) Hughes Elementary School 3rd grade students to travel to the Colgate University located in Hamilton, NY on Tuesday, May 23, 2023. The purpose of this trip is for the students to visit the Ho Science Center – Visualizing our World Lab, Geology Museum and Greenhouse (Science Curriculum targets).

Supervision of these students will be provided by Sue Cruger, Teacher, Cheryl Potasiewicz, Teacher, Corey Mullin, Teacher, Kerry Maya, Teacher, Allison Gates, Occupational Therapist, Kara Burns, Teacher, and Mary Belden, Principal.

This trip was reviewed and approved by Mary Belden, Principal, Hughes Elementary School, Steven Falchi, Chief Academic Officer, and Brian Nolan, Acting Superintendent of Schools.

FOR ACTION: **Volume LVII** **Report No. S – 156**

SUBJECT: **Application for Extended Field Trip**

Authorization is requested of the Board of Education to approve approximately fifty (50) Hughes Elementary School 4th grade students to travel to the Colgate University located in Hamilton, NY on Thursday, May 25, 2023. The purpose of this trip is for the students to visit the Ho Science Center – Visualizing our World Lab, Geology Museum and Greenhouse (Science Curriculum targets).

Supervision of these students will be provided by Christina Marcantonio, Teacher, Michael Clark, Teacher, Melanie Lynch, Teacher, Charisse Smith, Teacher, Celestine McNeal, Teacher Assistant, Kerry Maya, Teacher, Erica Jalonack, Social Worker, and Jillian Testa, Teacher.

This trip was reviewed and approved by Mary Belden, Principal, Hughes Elementary School, Steven Falchi, Chief Academic Officer, and Brian Nolan, Acting Superintendent of Schools.

FOR ACTION: **Volume LVII** **Report No. S – 157**

SUBJECT: **Application for Extended Field Trip**

Authorization is requested of the Board of Education to approve approximately eight (8) Thomas R. Proctor High School Puerto Rican/Hispanic Youth Leadership Institute (PRHYLI) program students to travel to Albany, NY from March 10-13, 2023 to visit to the New York State Assembly. On Friday, March 10, 2023, the students will stay at the Hilton Double Tree Hotel in Syracuse, NY after attending the GALA Event, and then proceed to Albany, NY to meet with all State representatives as the Syracuse Delegation Team. The purpose of this trip is to debate and fulfill specialty roles in the New York State Assembly.

Supervision of these students will be provided by Monica Bravo, Teacher.

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This trip was reviewed and approved by Kenneth Szczesniak, Acting Principal, Proctor High School, Steven Falchi, Chief Academic Officer, and Brian Nolan, Acting Superintendent of Schools.

FOR ACTION: **Volume LVII** **Report No. S – 158**

SUBJECT: **Application for Extended Field Trip**

Authorization is requested for approximately seven (7) students from the Thomas R. Proctor Model United Nations Club to travel to St. John Fisher College in Rochester, NY. This trip is from March 10-11, 2023. The purpose of this trip is for the students to attend and participate in the United Nations Association of Rochester (UNAR) Model United Nations National Conference.

Supervision of these students will be provided by Frank Robertello, Social Studies Teacher and Model United Nations Advisor, and Judith Robertello.

This trip was reviewed and approved by Kenneth Szczesniak, Acting Principal, Proctor High School, Steven Falchi, Chief Academic Officer, and Brian Nolan, Acting Superintendent of Schools.

FOR ACTION: **Volume LVII** **Report No. S – 159**

SUBJECT: **Application for Extended Field Trip**

Authorization is requested for approximately three (3) students from the Thomas R. Proctor Future Business Leaders of America Club to travel to Rochester, NY to attend the Future Business Leaders of America State Leadership Conference. This trip is from April 19-21, 2023. The purpose of this trip is for the students to attend and participate in the annual state-wide Future Business Leaders of America State Leadership Conference.

Supervision of these students will be provided by Deb Pederson, Future Business Leaders of America Club Advisor/Proctor Business Teacher.

This trip was reviewed and approved by Kenneth Szczesniak, Acting Principal, Proctor High School, Steven Falchi, Chief Academic Officer, and Brian Nolan, Acting Superintendent of Schools.

FOR ACTION: **Volume LVII** **Report No. S – 160**

SUBJECT: **Application for Grant:
Universal Pre-Kindergarten Expansion Grant
2023-2024**

Deadline: **February 17, 2023**

Authorization is requested of the Board of Education to approve the Universal Prekindergarten Expansion Grant for New Full-Day and Half-Day to Full-Day Placements in the amount of \$2,074,812 through the New York State Education Department.

BUDGET:

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Personnel:	\$ 36,793
Project Director – .2 FTE @ \$135,000 = \$27,000	27,000
Curriculum Development – 1 teacher x \$40/hr. x 20 hrs. = \$800	800
Transition Team – 1 teacher x \$40/hr. x 25 hrs. = \$1,000	1,000
Secretary – .2 FTE @ \$38,463 = \$7,693	7,693
Translators for K-Event – 15 hrs. x \$20/hr. = \$300	300
Purchased Services:	\$ 2,009,637
UPK Postcards and Mailing	18,000
Contractual Agreement with the following four (4) agencies:	1,988,725
<ul style="list-style-type: none"> • Head Start • Neighborhood Center / Conkling • Notre Dame • Thea Bowman 	
Curriculum Development – 20 hrs. x \$28/hr. = \$560	560
Agency Transition Team – 20 hrs. x \$28/hr. = \$560	560
Agency Ready & Late K Registration hours – 50 hrs. x \$28/hr. = \$1,400	1,400
Meetings with Teachers and Mentors from Agencies – 14 hrs. x \$28/hr. = 392	392
Supplies:	\$ 12,200
Brigance Record Books – 700 x \$4.35 = \$3,045	3,045
PPVT-4 Fall & Spring Form A – 700 x \$2.35 = \$1,645	1,645
IED3 Record Book – 359 x \$6 = \$2,154	2,154
Kit (Manual/Test) – 349 x \$3 = \$1,047	1,047
Brigance Screens – 700 x \$1.87 = \$1,309	1,309
Office Materials (binders, copy paper, pens/pencils, etc.) – 700 x \$1.87 = \$3,000	3,000
Travel:	\$ 0
N/A	0
Fringe Benefits:	\$ 13,613
Including FICA, Retirement, Health Insurance, and Workers' Compensation	13,613
Indirect Cost:	\$ 2,569
Indirect Cost – 1.4%	2,569
TOTAL:	\$ 2,074,812

This budget is predicated on the enrollment of 347 students (full day) and may be modified by the state after the enrollment window close date.

FOR ACTION:**Volume LVII****Report No. S – 161****SUBJECT:**

**Reapplication for Funds:
Refugee School Impact Program (RSIP) Grant
2023-2024**

Authorization is requested to approve the 2023-2024 school year budget under the Refugee School Impact Program Grant in the amount of \$289,659.

The grant will assist in the education and/or acculturation of refugee school-aged children and implement comprehensive programs that directly target the following elements:

- Address the serious short- and long-term educational issues facing school-aged refugee children;
- Ease the transition of refugee children into the school district;
- Empower refugee parents to be effective partners in the education of their children.

BUDGET:

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Personnel:	\$ 149,307
Project Manager – 1 FTE @ \$44,088 = \$44,088	44,088
Academic Coaches – 1.75 FTE @ \$51,011 = \$51,011	51,011
Translations – 100 hrs. x \$20/hr. = \$10,000	10,000
Interpretations – 100 hrs. x \$20/hr. = \$10,000	10,000
Teachers for Refugee Academies – 8 teachers. x 60 hrs. x \$40/hr. x 1 acad. = \$19,200	19,200
Teachers for Mini Academies – 4 teachers. x 16.5 hrs. x \$40/hr. x 3 acad. = \$7,920	7,920
Teachers for Interpretations – 100 hrs. x \$40/hr. = \$4,000	4,000
Custodians for Mini Academies – 36 hrs. x \$32.17/hr. = \$1,158	1,158
Custodians for Refugee Academies – 60 hrs. x \$32.17/hr. = \$1,930	1,930
Purchased Services:	\$ 24,650
Meals – Snacks and Lunch = \$5,850	5,850
Entrance Fees for Field Trips – 250 x \$12 = \$3,000	3,000
Meals for Field Trips – 180 x \$10 = \$1,800	1,800
Safe Schools/Healthy Students – Group Events = \$10,000	10,000
Compass “The Center” Interpret. – 4 Group/Family Events = \$4,000	4,000
Supplies:	\$ 21,809
Books, Paper = \$1,325	1,325
Refugee Academy Supplies – ProfTech (MBE) – (Notebooks, Folders, Pens, Paper, Idea Books) = \$8,592	8,592
Student Electronics - Pierson IT (WBE) = \$8,592	8,592
Food – Refugee Academies = \$1,500	1,500
Food – Mini Academies = \$1,800	1,800
Travel:	\$ 18,922
5 Academic Coaches x \$1000/mile/year x .655 miles = \$3,275	3,275
Mini Academies – 12 days x \$370/round trip x 1 site = \$4,440	4,440
Refugee Academy – 10 days x \$370 x 1 site x 2 buses = \$7,400	7,400
Student Transportation for Field Trips – 10 x 4.5 hrs. x \$84.60/hr. = \$3,807	3,807
Fringe Benefits:	\$ 74,971
Fringe – including FICA @ \$11,424; Retirement @ \$22,112; Health @ \$40,270; and Workers’ Compensation @ \$1,165 = \$74,971	74,971
Indirect Cost:	\$ 0
N/A	0
TOTAL:	\$ 289,659

This budget is predicated on New York State Education Department’s program approval and may be modified by the state based on funding.

FOR ACTION:**Volume LVII****Report No. B – 25****SUBJECT:****Disposal of Obsolete Instructional Resources**

Authorization is requested of the Board of Education to dispose of obsolete instructional resources at Conkling and Jefferson Elementary Schools.

FOR ACTION:**Volume LVII****Report No. B – 26****SUBJECT:****Disposal of Obsolete Computer Equipment**

Authorization is requested of the Board of Education to dispose of obsolete computer equipment located at Kernan Elementary School, Kennedy Middle School, Conkling Elementary School, and Central Supply.

FOR ACTION:**Volume LVII****Report No. B – 27**

February 28, 2023 – 7:00 p.m.

Regular Meeting

SUBJECT: Disposal of Obsolete Equipment

Authorization is requested of the Board of Education to dispose of obsolete equipment which is presently located at Watson Williams Elementary School, Conkling Elementary School, Kennedy Middle School, the Administration Building, and Central Supply.

FOR ACTION: **Volume LVII** **Report No. B – 28**

SUBJECT: Disposal of Obsolete Musical Equipment

Authorization is requested of the Board of Education to dispose of obsolete musical equipment located at Albany Elementary School.

FOR ACTION: **Volume LVII** **Report No. P – 17**

SUBJECT: Retirement Teacher

It is recommended that the following retirement be accepted:

Carla Calenzo	Earth Science Teacher Proctor High School Effective: February 26, 2023 Years of Service: <u>28</u>
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FOR ACTION: **Volume LVII** **Report No. P – 17**

SUBJECT: Abandonment of Position Custodial/Maintenance

It is recommended that the following abandonment of position be approved:

Sean Kelly	Cleaner District-Wide (probationary) Effective: March 1, 2023
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FOR ACTION: **Volume LVII** **Report No. P – 17**

SUBJECT: Terminations

It is recommended that the following terminations be approved:

Dominick Ambrose	Security Monitor District-Wide Effective: February 16, 2023
Kelly Calenzo	Monitor-Breakfast and Lunch Program District-Wide Effective: February 3, 2023

Daieniajah Carter	Teacher Assistant – Special Education
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February 28, 2023 – 7:00 p.m.

Regular Meeting

District-Wide
Effective: February 13, 2023

Ronald Pierce

Security Monitor
District-Wide
Effective: February 1, 2023

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Resignations

Teacher

It is recommended that the following resignations be accepted:

Hannah Watt

English Teacher
Proctor High School
Effective: March 17, 2023
Reason: Personal
Notification Received: February 16, 2023

Nicole Weis

School Social Worker
Albany Elementary School
Effective: March 1, 2023
Reason: Personal
Notification Received: February 17, 2023

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Resignation

Clerical

It is recommended that the following resignation be accepted:

Debbie Vennero

Board Recorder (Part-time)
Effective: March 31, 2023
Reason: Personal
Notification Received: February 15, 2023

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Resignation

Custodial/Maintenance

It is recommended that the following resignation be accepted:

David Ellis

Cleaner
Effective: March 10, 2023
Reason: Personal
Notification Received: February 16, 2023

FOR ACTION:

Volume LVII

Report No. P – 17

February 28, 2023 – 7:00 p.m.

Regular Meeting

SUBJECT: Voluntary Transfer Teacher

It is recommended that the following voluntary transfer be approved:

Erin Scalise
 From: Guidance Counselor
 Proctor High School
 To: Guidance Counselor
 Donovan Middle School
 Effective: March 1, 2023

FOR ACTION: Volume LVII Report No. P – 17

SUBJECT: Change of Assignment

It is recommended that the following change of assignment be approved:

Joseph Lynch
 From: Micro-Computer Training Specialist
 Proctor High School
 To: Telecommunications Specialist *Provisional
 District-Wide
 Effective: March 1, 2023

*Provisional appointment subject to successful completion of Civil Service examination for Telecommunications Specialist.

FOR ACTION: Volume LVII Report No. P – 17

SUBJECT: Changes of Assignment

It is recommended that the following changes of assignment be approved:

Michael Kohlbrenner
 From: Cleaner
 Columbus Elementary School
 To: Light Equipment Operator, *Provisional
 Effective: March 6, 2023

Mark Paciello
 From: Mason
 School Shop
 To: Maintenance Foreperson, *Provisional
 Effective: March 6, 2023

Daniel Post
 From: Custodian
 Donovan Middle School
 To: Custodial Foreperson, *Provisional
 Effective: March 6, 2023

*Provisional appointment subject to successful completion of Civil Service examination.

FOR ACTION: Volume LVII Report No. P – 17

February 28, 2023 – 7:00 p.m.

Regular Meeting

SUBJECT: Changes of Assignment

It is recommended that the following changes of assignment be approved:

Natalie Morales
 From: Monitor-Breakfast and Lunch Program
 District-Wide
 To: Teacher Assistant – Special Education
 District-Wide
 Effective: March 1, 2023

Jane Ruffing
 From: Monitor-Breakfast and Lunch Program
 District-Wide
 To: Teacher Assistant – Special Education
 District-Wide
 Effective: March 1, 2023

FOR ACTION: Volume LVII Report No. P – 17**SUBJECT: Change of Status Clerical**

It is recommended that the following change of status be approved:

Lindsey Cortese
 Office Specialist II
 Proctor High School
 From: Provisional
 To: Permanent
 Effective: March 1, 2023

The above has successfully completed her Civil Service examination for Office Specialist II.

FOR ACTION: Volume LVII Report No. P – 17**SUBJECT: Changes of Status Clerical**

It is recommended that the following changes of status be approved:

Nikki Bolinski
 Typist (10-months)
 General Herkimer Elementary School
 From: Provisional
 To: Permanent
 Effective: March 1, 2023

Jade Giglio
 Typist (12-months)
 Donovan Middle School
 From: Provisional
 To: Permanent
 Effective: March 1, 2023

The above have successfully completed their Civil Service examination for Typist.

FOR ACTION: Volume LVII Report No. P – 17

February 28, 2023 – 7:00 p.m.

Regular Meeting

SUBJECT: Changes of Status Clerical

It is recommended that the following changes of status be approved:

Rayni Thahtoo
 Clerk (12-months)
 Human Resources Department
 From: Probationary (26 weeks)
 To: Permanent
 Effective: March 1, 2023

Paw Nay Wah
 Clerk (12-months)
 Human Resources Department
 From: Probationary (26 weeks)
 To: Permanent
 Effective: March 1, 2023

The above have completed their probationary period.

FOR ACTION: Volume LVII Report No. P – 17
SUBJECT: Changes of Status Custodial/Maintenance

It is recommended that the following changes of status be approved:

Joseph A. Lee
 Cleaner
 From: Probationary (26 weeks)
 To: Permanent
 Effective: February 27, 2023

Jason C. Piccione
 Cleaner
 From: Probationary (26 weeks)
 To: Permanent
 Effective: February 27, 2023

The above have completed their probationary period.

FOR ACTION: Volume LVII Report No. P – 17
SUBJECT: Unpaid Leave of Absence Teacher

It is recommended that the following unpaid leave of absence be approved:

Erica Borek
 Speech Language Pathologist
 Hughes, Kernan, and King Elementary Schools
 From: March 14, 2023
 To: June 30, 2023
 Reason: Personal
 Notification Received: February 1, 2023

FOR ACTION: Volume LVII Report No. P – 17
 February 28, 2023 – 7:00 p.m. Regular Meeting

SUBJECT: Unpaid Leave of Absence Teacher

It is recommended that the following unpaid leave of absence be approved:

Rachel Ortega Art Teacher – Albany Elementary School
 From: March 20, 2023
 To: March 31, 2023
 Reason: Personal
 Notification Received: February 3, 2023

FOR ACTION: Volume LVII Report No. P – 17**SUBJECT: Mentors/Mentees Teacher**

It is recommended that the following Mentors/Mentees be approved for the 2022-2023 school year:

<u>Mentee/New Teacher</u>	<u>Position</u>	<u>School</u>	<u>Mentor</u>
Sane Sinanaj	Special Education	Hughes	Daniella Girmonde
Vanessa M. Curley	Kindergarten	Conkling	Roxanne Irizarry
Fallon Kem	Speech Language Pathologist	Hughes	Danyse Collins
Chelsy A. Diaz Amaya	E.S.O.L. / Grade 1 Bilingual	Columbus	Carolyn Alesia
Diandra Pristera	Elementary School Counselor	Elementary	Roseanne Angelhow

FOR ACTION: Volume LVII Report No. P – 17**SUBJECT: Appointments Teacher**

It is recommended that the following appointments be approved:

Diandra Pristera School Counselor (Probationary)
 Effective: March 31, 2023
 Certification: Provisional – School Counselor
 Tenure Award Date: March 31, 2027
 Education: M.S., College of Saint Rose, 12/06; B.S., SUNY IT, 12/03
 Experience: Habilitation Specialist I, Central New York Office for People with Developmental Disabilities, Frankfort, NY
 4/18 to present

Megan J. Timian School Counselor (Probationary)
 Effective: March 1, 2023
 Certification: Provisional – School Counselor (pending)
 Tenure Award Date: March 1, 2027
 Education: M.S., St. Bonaventure University, 5/23; B.S., SUNY Oneonta, 8/19
 Experience: School Counseling Internship, Kennedy Middle School and Proctor High School, Utica City School District
 Utica, NY
 8/22 to present

FOR ACTION: Volume LVII Report No. P – 17

February 28, 2023 – 7:00 p.m.

Regular Meeting

SUBJECT: Appointments Teacher

**Refugee School Impact Grant Mini Academy
Conkling Elementary School**

It is recommended that the following appointments be approved for the Refugee School Impact Grant (RSIG) Mini Academy as required by the Refugee School Impact Grant:

Effective Dates: February 21, 22, and 23, 2023
 Funding: Refugee School Impact Grant (RSIG)

Teachers:

Sharon Eghigian (E.N.L.)
 Hannah Smith (E.N.L.)
 Nina Marollo (E.N.L.)

FOR ACTION: Volume LVII Report No. P – 17

SUBJECT: Appointments Coaching/Spring 2023

It is recommended that the following coaching appointments be approved:

Nathan DeBan Boys Modified Baseball
 Donovan Middle School
 Effective: Spring 2023

Nicholas Galiulo Girls Modified Softball
 Donovan Middle School
 Effective: Spring 2023

FOR ACTION: Volume LVII Report No. P – 17

SUBJECT: Appointments Homebound Instruction

It is recommended that the following Homebound Instruction appointments be approved:

Carrie Jones	Christina Snyder
Jennifer Knopic	Nadia Stashenko
Kimberly Lucero	Brenda Weller
Jennifer Mastrangelo	
Leona Miller	

Secondary Instruction – Minimum two (2) hours per day
 Elementary Instruction – Minimum one (1) hour per day

FOR ACTION: Volume LVII Report No. P – 17

February 28, 2023 – 7:00 p.m. Regular Meeting

SUBJECT: Appointment

It is recommended that the following appointment be approved:

*Jeffery E. Daniels
1212 Garden Road
Utica, NY 13501

Assistant School Lunch Director
Central Kitchen
Effective: March 6, 2023
Education: G.E.D., 1987
Experience: Owner, Caterall, LLC, Utica, NY, 4/03 to 12/22;
A/V Repair, Utica City School District, Utica, NY
9/92 to 7/05

*Pending New York State Education fingerprint clearance.

FOR ACTION: Volume LVII Report No. P – 17**SUBJECT: Appointments Teacher Assistant**

It is recommended that the following appointments be approved:

Mary Bohling

Teacher Assistant – Special Education
District-Wide
Effective: March 1, 2023
Education: A.S., Herkimer County Community College
Experience: Certified Occupational Therapy Assistant/Licensed,
Utica Rehabilitation and Nursing Center
Utica, NY
10/21 to present

Kevin Morales

Teacher Assistant – Special Education
District-Wide
Effective: March 1, 2023
Education: A.S., Monroe Community College
Experience: Youth Advocate, Resource Center for
Independent Living, Utica, NY
10/21 to present

Kayla Moynihan

Teacher Assistant – Special Education
District-Wide
Effective: March 1, 2023
Education: Graduate of Proctor High School
Experience: Certified Nursing Assistant, Folts Home
Herkimer, NY
5/16 to 10/16

FOR ACTION: Volume LVII Report No. P – 17

February 28, 2023 – 7:00 p.m.

Regular Meeting

SUBJECT: Appointment Security

It is recommended that the following appointment be approved:

Dylan Antalek
 School Monitor (Security)
 District-Wide
 Effective: March 1, 2023
 Education: Graduate of Fort Plain High School
 Experience: Assistant Manager, ColorTyme Rent-to-Own
 Utica, NY
 10/20 to 1/23

FOR ACTION: Volume LVII Report No. P – 17

SUBJECT: Appointments Security

It is recommended that the following appointments be approved:

Nicholas Sullivan
 School Monitor (Security)
 District-Wide
 Effective: March 1, 2023
 Education: Graduate of Notre Dame Jr./Sr. High School
 Experience: Security, City of Utica – Youth Bureau
 Utica, NY
 1/19 to 2/20

Danielle Washburn
 School Monitor (Security)
 District-Wide
 Effective: March 1, 2023
 Education: G.E.D., Proctor High School
 Experience: Residence Counselor, Kelberman Center
 Utica, NY
 5/22 to present

FOR ACTION: Volume LVII Report No. P – 17

SUBJECT: Appointments Food Service/Monitor

It is recommended that the following appointments be approved:

Nisreen Ahmed
 Monitor-Breakfast and Lunch Program
 District-Wide
 Effective: March 6, 2023
 Education: Graduated 1997, Iraq
 Experience: Sub Monitor-Breakfast and Lunch Program, Utica City
 School District, Utica, NY
 12/13/23 to present

Juana Alcantara
 Monitor-Breakfast and Lunch Program not to exceed

February 28, 2023 – 7:00 p.m.

Regular Meeting

District-Wide
 Effective: March 6, 2023
 Education: Graduated 2020, Dominican Republic
 Experience: Cashier, Mama’s Restaurant, Bronx NY, 2014 to 2019;
 Monitor, Durham Bus, 2021-2022; Sub Monitor-Breakfast and Lunch
 Program, Utica City School District, Utica, NY
 12/12/22 to present

<u>FOR ACTION:</u>	Volume LVII	Report No. P – 17
SUBJECT:	Appointments	Food Service/Monitor

It is recommended that the following appointments be approved:

Jennifer Beckmann	Monitor-Breakfast and Lunch Program District-Wide Effective: March 6, 2023 Education: Graduated 1993, James Island High School, Charleston SC Experience: Assistant Manager, Michael Book, MD, 1995 to 1996; Burges, MD/Tri-County Radiology, 1996 to 2003; Birnie Bus, 2022 to 2023; Sub Monitor, Utica City School District, Utica, NY 1/3/23 to present
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Leonor Guevara	Monitor-Breakfast and Lunch Program District-Wide Effective: March 6, 2023 Education: GED BOCES, Utica, 2015 Experience: Cleaner, Carbone Auto Group, Utica, NY, 2017 to 2019; Cleaner, The Pines-Resource Center for Independent Living, 2019 to 2021; Durham Bus, 2021 to 2023; Sub Monitor-Breakfast and Lunch Program, Utica City School District, Utica, NY 12/6/22 to present
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JoAnn Mammone	Monitor-Breakfast and Lunch Program District-Wide Effective: March 6, 2023 Education: Graduated John F. Kennedy High School, 1978 Experience: Representative, Verizon, 1986 to 2017; Sub Monitor-Breakfast and Lunch Program, Utica City District, Utica, NY, 1/17/23 to present
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<u>FOR ACTION:</u>	Volume LVII	Report No. P – 17
February 28, 2023 – 7:00 p.m.		Regular Meeting

SUBJECT:

Appointments

Clerical

It is recommended that the following appointments be approved:

*Jessica W. Ciccolella

Typist (12-months), *Provisional
 Special Education Department
 Effective: March 27, 2023
 Education: B.A., Utica College, 5/18
 Experience: Teacher, Genesee Street Children’s Center
 Utica, NY
 8/18 to 7/22

*Kyanna Pham

Clerk (12-months), *Provisional
 Special Education Department
 Effective: March 1, 2023
 Education: B.A., Syracuse University, 5/22
 Experience: Research & Social Media Coordinator, Early
 Childhood Alliance, Syracuse, NY
 9/20 to 1/21

Angela L. Potaczala

Typist (12-months), *Provisional
 Special Education Department
 Effective: March 20, 2023
 Education: Graduate of John F. Kennedy High School, 1975
 Experience: Secretary III, Utica Catholic Charities, Utica, NY
 12/94 to present

*Provisional appointment subject to successful completion of Civil Service examination for Typist.

*Pending New York State Education fingerprint clearance.

FOR ACTION:

Volume LVII

Report No. P – 17

SUBJECT:

Conference

It is recommended that the following conference be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Steven Falchi	BOCES/Big City – S/CDN Representative Conference Albany, NY Approved by: B. Nolan & S. Klimek Allotted: \$1,484.10 from Budget Code: A2070-400-00-0000 No Substitute Required	March 2, 2023 to March 3, 2023

FOR ACTION:

Volume LVII

Report No. P – 17

February 28, 2023 – 7:00 p.m.

Regular Meeting

SUBJECT: Conferences

It is recommended that the following conferences be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Shawna Fleck	iReady Syracuse Leadership Success and Innovation Symposium Conference Syracuse, NY Approved by: S. Falchi & S. Klimek Allotted: \$35.00 from Budget Code: A2070-400-00-0000 No Substitute Required	March 15, 2023 to March 16, 2023

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Pamela Smoulcey	37 th Annual Committee on Special Education Chairpersons' Conference Lake Placid, NY Approved by: S. Falchi & S. Klimek Allotted: \$1,112.00 from Budget Code: A2070-400-00-0000 No Substitute Required	March 20, 2023 to March 22, 2023

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Trina Falchi	37 th Annual Committee on Special Education Chairpersons' Conference Lake Placid, NY Approved by: B. Nolan & S. Klimek Allotted: \$1,112.00 from Budget Code: A2070-400-00-0000 No Substitute Required	March 20, 2023 to March 22, 2023

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Christopher Laurenzo	37 th Annual Committee on Special Education Chairpersons' Conference Lake Placid, NY Approved by: S. Falchi & S. Klimek Allotted: \$1,112.00 from Budget Code: A2070-400-00-0000 No Substitute Required	March 20, 2023 to March 22, 2023

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Corrina Pelkey	37 th Annual Committee on Special Education Chairpersons' Conference Lake Placid, NY Approved by: S. Falchi & S. Klimek Allotted: \$846.00 from Budget Code: A2070-400-00-0000 No Substitute Required	March 20, 2023 to March 22, 2023

FOR INFORMATION:

February 28, 2023 – 7:00 p.m.

Volume LVII**Report No. CSE – 17**

Regular Meeting

SUBJECT:**RECOMMENDATIONS OF THE COMMITTEE ON
PRESCHOOL SPECIAL EDUCATION**

The Board of Education approves the recommendations of the Committee on Preschool Special Education for placement and related services in the Utica City School District and/or other approved programs as follows:

IR = Initial Eligibility Determination TR = Triennial (Re-evaluation) Review AR = Annual Review
 AP = Administrative Placement RR = Requested Review/Program Review
 AMN = Amendment No Meeting MD = Manifestation Determination Y = Yes
 Transfer – PSWD w/current IEP entering from another District N = No

Student code	Type of Meeting	Handicapping Condition	Recommended Program	Related Services	Results
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Committee on Preschool Special Education Meeting Date: January 12, 2023

AS1/16/20LF	IR	PSWD	6:1+3, 12 mo.	Y	New Entry; EI continues through August 31, 2023
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Committee on Preschool Special Education Meeting Date: January 18, 2023

BZ2/1/18SM	IR	PSWD	SEIS, 10 mo.	Y	New Entry; 9:1+3 wait list to start Summer 2023
BJ5/11/19KM	IR	PSWD	SEIS, 10 mo.	Y	New Entry; 6:1+3 wait list for Fall 2023
BM2/6/20SF	IR				Ineligible
HN3/31/20HF	IR	PSWD	SEIS, 10 mo.	Y	New Entry
WM3/22/19PM	PR	PSWD	9:1+3, 10 mo.	Y	Add PT 3x30 min./wk.
WT3/26/18RM	PR	PSWD	9:1+3, 10 mo.	Y	Add PT 3x30 min./wk.
WI10/21/19RF	PR	PSWD	9:1+3, 10 mo.	Y	Updated goals
AJ2/26/20WM	IR	PSWD	9:1+3, 10 mo.	Y	New Entry; EI continues through August 31, 2023
AE10/24/19MF	IR				Ineligible
AE10/24/19MF	IR				Ineligible
WM4/4/19SM	AR	PSWD	9:1+3, 10 mo.	Y	6:1+3 wait list to start Fall 2023

Committee on Preschool Special Education Meeting Date: January 24, 2023

BD6/4/18BM	PR	PSWD	9:1+3, 10 mo.	Y	Chg. Busing
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Committee on Preschool Special Education Meeting Date: January 30, 2023

WM7/8/19MM	PR	PSWD	RS, 10 mo.	Y	9:1+3 wait list; order Sp. & PT evals.
WD4/8/20IM	IR	PSWD	RS, 10 mo.	Y	New Entry; Order updated psycho-educational & OT evals
AJ4/12/19AM	AR	PSWD	9:1+3, 10 mo.	Y	Ongoing
BC1/13/19MM	AR	PSWD	9:1+3, 10 mo.	Y	Chg. Sp. From 2x30 min./wk. to 3x30 min./wk.
HJ3/12/19SAM	AR	PSWD	9:1+3, 10 mo.	Y	Order PT eval.
WR6/25/19WF	AR	PSWD	RS, 10 mo.	Y	Ongoing
BC2/7/20JM	IR	PSWD	9:1+3, 10 mo.	Y	New Entry; EI continues through August 31, 2023
BC2/7/20JM	IR	PSWD	9:1+3, 10 mo.	Y	New Entry; EI continues through August 31, 2023
HJ12/24/19RF	IR	PSWD	SEIS, 10 mo.	Y	New Entry

Committee on Preschool Special Education Meeting Date: February 6, 2023

February 28, 2023 – 7:00 p.m.

Regular Meeting

BK10/30/18SM	PR	PSWD	SEIS, 10 mo.	Y	Chg. 9:1+3 to SEIS 2x60; order OT & Sp. Evals
AH11/9/19PF	IR	PSWD	SEIS, 10 mo.	Y	New Entry; 9:1+3 wait list for Fall '23
WA5/9/20LF	IR	PSWD	9:1+3, 10 mo.	Y	New Entry; EI continues through August 31, 2023
BP12/5/19CF	IR	PSWD	SEIS, 10 mo.	Y	New Entry
WA4/19/19CM	IR	PSWD	SEIS, 10 mo.	Y	New Entry; 9:1+3 wait list for Fall '23
BH2/16/18IF	AR	PSWD	9:1+3, 10 mo.	Y	Chg. OT from 2x30 ind. to 1x30 ind. and 1x30 sg; Chg. PT from 2x3 ind. to 1x3 ind. and 1x30 sg
WK8/1/19CM	Transfer	PSWD	RS, 10 mo.	Y	Transfer from New Hartford School District
HR10/23/18OF	Transfer	PSWD	RS, 10 mo.	Y	Transfer from Frankfort Schuyler School District; order OT eval.
BJ2/26/20RM	IR	PSWD	RS, 10 mo.	Y	New Entry
HA2/19/20SM	IR	PSWD	9:1+3, 10 mo.	Y	New Entry; EI continues through August 31, 2023

Committee on Preschool Special Education Meeting Date: February 7, 2023

WA2/20/19BM	AR	PSWD	RS, 10 mo.	Y	Ongoing
HJ4/30/19AM	AR	PSWD	6:1+3, 12 mo.	Y	Add ESY
WG12/7/18DM	AR	PSWD	6:1+3, 12 mo.	Y	Add ESY
AA5/7/19BM	AR	PSWD	9:1+3, 10 mo.	Y	Ongoing
BM4/9/19FM	AR	PSWD	9:1+3, 10 mo.	Y	Chg. OT from 2x30 min./wk. to 3x30 min./wk.; Chg. PT from 2x30 min./wk. to 3x30 min./wk.
WA3/19/19KM	AR	PSWD	SEIS, 12 mo.	Y	Add ESY
BS4/24/19MF	AR	PSWD	9:1+3, 10 mo.	Y	Ongoing
BA4/4/19PM	AR	PSWD	SEIS, 10 mo.	Y	Ongoing

Committee on Preschool Special Education Meeting Date: February 14, 2023

BA2/1/18LF	PR	PSWD	SEIS, 12 mo.	Y	Add ESY
WT9/4/18MM	IR	PSWD	RS, 10 mo.	Y	New Entry
WJ2/25/20SM	IR	PSWD	9:1+3, 10 mo.	Y	New Entry; EI continues through August 31, 2023
BQ7/4/19LMM	IR	PSWD	SEIS, 10 mo.	Y	New Entry; 9:1+3 wait list to start Fall '23
WC3/20/20LM	IR	PSWD	9:1+3, 10 mo.	Y	New Entry; EI continues through August 31, 2023
HA9/5/19AM	IR	PSWD	SEIS, 10 mo.	Y	New Entry; 9:1+3 wait list to start Fall '23

SUBJECT: Resignation Teacher

It is recommended that the following resignation be accepted:

Nancy Choquette
 Special Education Teacher
 Jefferson Elementary School
 Effective: February 6, 2023
 Reason: Personal
 Notification Received: February 6, 2023

FOR INFORMATION: Volume LVII Report No. P – 18

SUBJECT: Resignation

It is recommended that the following resignation be accepted:

Marcus Vennero
 Telecommunications Specialist (12-months)
 Support Services Department
 Effective: January 31, 2023
 Reason: Accepted position outside the Utica City
 School District
 Notification Received: January 25, 2023

FOR INFORMATION: Volume LVII Report No. P – 18

SUBJECT: Resignation

It is recommended that the following resignation be accepted:

Teresa Mathews
 Assistant School District Clerk
 Utica City School District Board of Education
 Effective: February 10, 2023
 Reason: Accepted position outside the Utica City
 School District
 Notification Received: January 25, 2023

FOR INFORMATION: Volume LVII Report No. P – 18

SUBJECT: Resignation Clerical

It is recommended that the following resignation be accepted:

Mariah Angerosa
 Typist (12-months)
 Proctor High School
 Effective: February 24, 2023
 Reason: Accepted position outside the Utica City
 School District
 Notification Received: February 14, 2023

FOR INFORMATION: Volume LVII Report No. P – 18

February 28, 2023 – 7:00 p.m. Regular Meeting

SUBJECT: Resignations Security

It is recommended that the following resignations be accepted:

Kurshawn Feliciano
 Security Monitor
 District-Wide
 Effective: February 1, 2023
 Reason: Personal
 Notification Received: February 1, 2023

Rosario Salvo
 Security Monitor
 District-Wide
 Effective: January 9, 2023
 Reason: Personal
 Notification Received: January 10, 2023

FOR INFORMATION: Volume LVII Report No. P – 18

SUBJECT: Resignation Food Service/Monitor

It is recommended that the following resignation be accepted:

Hajra Gracanin
 Monitor-Breakfast and Lunch Program
 District-Wide
 Effective: February 17, 2023
 Reason: Personal
 Notification Received: January 17, 2023

FOR INFORMATION: Volume LVII Report No. P – 18

SUBJECT: Unpaid Leaves of Absence Teacher

It is recommended that the following unpaid leaves of absence be approved:

Jessica Heaverin
 Special Education Teacher
 General Herkimer Elementary School
 From: February 1, 2023
 To: April 20, 2023
 Reason: Personal
 Notification Received: January 26, 2023

Kristen M. Phillips
 Special Education Teacher
 General Herkimer School
 From: February 2, 2023
 To: March 23, 2023
 Reason: Medical
 Notification Received: February 2, 2023

FOR INFORMATION: Volume LVII Report No. P – 18

February 28, 2023 – 7:00 p.m.

Regular Meeting

SUBJECT: Unpaid Leaves of Absence Food Service/Monitor

It is recommended that the following unpaid leaves of absence be approved:

Carla Alcantara	Monitor-Breakfast and Lunch District-Wide From: January 13, 2023 To: March 31, 2023 Reason: Medical Notification Received: January 25, 2023
Sherrie Goldman	Monitor-Team Leader Lunch Program King Elementary School From: January 30, 2023 Reason: Medical Notification Received: January 31, 2023
Delores Jadon	Monitor-Breakfast Program Jones Elementary School From: February 2, 2023 To: March 3, 2023 Reason: Medical Notification Received: February 3, 2023

FOR INFORMATION: Volume LVII Report No. P – 18**SUBJECT: Extended Unpaid Leave of Absence Food Service/Monitor**

It is recommended that the following extended unpaid leave of absence be accepted:

Debra Secor	Food Service Worker-Lunch Program Proctor High School From: February 17, 2023 To: March 1, 2023 Reason: Medical Notification Received: February 22, 2023
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FOR INFORMATION: Volume LVII Report No. P – 18**SUBJECT: Rescindment of Appointment Coaching/Spring 2023**

It is recommended that the following rescindment of appointment be approved:

Nathan DeBan	Boys Modified Lacrosse Donovan Middle School Effective: February 14, 2023
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MOTION FROM THE FLOOR

February 28, 2023 – 7:00 p.m.

Regular Meeting

FOR ACTION:

Volume LVII

Report No. S – 162

SUBJECT:

**NOTICE OF ANNUAL ELECTION VOTE AND PUBLIC VOTE
ON THE 2023-2024 SCHOOL DISTRICT BUDGET AND PUBLIC VOTE ON
PROPOSITION OF FUNDING THE UTICA PUBLIC LIBRARY: TUESDAY, MAY 16, 2023**

Authorization is requested to act on the following resolution; and, approval is requested for the below-name schedules, copies of which follow:

1. List of Voting Districts for Annual School Election
2. Election Inspectors or School Election and Public Budget Vote
3. Annual Election and Budget Vote Time Schedule
4. Notice of Annual Election and Notice of Public Vote on the 2023-2024 School District Budget

RESOLVED, that the following people be and they hereby are appointed as a Board of Registration for the Utica City School District for a term of one year to commence on April 1, 2023 and to end on April 1, 2024:

Kathy Hughes	23 Pleasant Street, Utica, NY 13501
Sherri Harris-Game	1212 Noyes Street, Utica, NY 13502
Mary S. Morales	922 Hillcrest Avenue, Utica, NY 13502
Daniel Wilczek	2817 Dearborn Place, Utica, NY 13502

AND BE IT FURTHER

RESOLVED, that the offices of the Board of Education of the Utica City School District Administration Building, 929 York Street, Utica, New York, be and it hereby is designated as the place within the Utica City School District where such board of Registration shall attend for the purpose of preparing a register for each school election District within such Utica City School District, and further

RESOLVED, that the 24th day of April 2023 from 3:00 p.m. to 8:00 p.m. and the 2nd day of May 2023 from 12:00 noon to 5:00 p.m., are hereby fixed by this Board of Education as the days and times at which the aforesaid Board of Registration of the Utica City School District shall meet, and further

RESOLVED, that the Clerk of the Board of Education hereby is directed to publish a Notice of Registration pursuant to Subdivision 5 of Section 2606 of the Education Law in the Utica Observer-Dispatch, a newspaper having a general circulation in the Utica City School District. Registration will be held on April 24th and May 2nd 2023. Such notice, to be published in each of the two weeks prior to the first day of Registration, shall state the place and hours at which time the Board of Registration shall meet to prepare the school election register as aforesaid.

***POLLING LOCATIONS – 2023**

<u>School District</u>	<u>Ward</u>	<u>District</u>	
1	1	1	Donovan Middle School - 1701 Noyes Street
2	1	2	City Hope Fellowship Foursquare - 1415 Sunset Ave
3	1	3	Twin Towers - 509 Second Street
4	1	4	Twin Towers - 509 Second Street
5	1	5	Twin Towers - 509 Second Street
6	1	6	Utica Fire Academy - Wetmore & Bleecker Streets
7	1	7	Conkling Elementary School – 1115 Mohawk Street
8	1	8	City Hope Fellowship Foursquare - 1415 Sunset Ave
9	2	1	Donovan Middle School - 1701 Noyes Street
10	2	2	Donovan Middle School - 1701 Noyes Street
11	2	3	Donovan Middle School - 1701 Noyes Street
12	2	4	Donovan Middle School - 1701 Noyes Street
13	2	5	Donovan Middle School - 1701 Noyes Street
14	2	6	City Hope Fellowship Foursquare - 1415 Sunset Ave
15	2	7	Mid-York Library - 1600 Lincoln Ave
16	2	8	City Hope Fellowship Foursquare - 1415 Sunset Ave
17	3	1	Utica Fire Station – 29 Shepherd Place
18	3	2	Utica Fire Station – 29 Shepherd Place
19	3	3	Jewish Community Center - 2310 Oneida Street
20	3	4	Jewish Community Center - 2310 Oneida Street
21	3	5	Jewish Community Center - 2310 Oneida Street
22	3	6	Jewish Community Center - 2310 Oneida Street
23	3	7	Jewish Community Center - 2310 Oneida Street
24	3	8	Parkway Rec Center - 220 Memorial Parkway
25	3	9	Utica Fire Station - 29 Shepherd Place
26	3	10	Utica Fire Station - 29 Shepherd Place
27	4	1	Parkway Rec Center - 220 Memorial Parkway
28	4	2	Parkway Rec Center - 220 Memorial Parkway
29	4	3	Proctor High School - 1203 Hilton Ave
30	4	4	Proctor High School - 1203 Hilton Ave
31	4	5	Proctor High School - 1203 Hilton Ave
32	4	6	Conkling Elementary School – 1115 Mohawk Street
33	4	7	Proctor High School - 1203 Hilton Ave
34	4	8	Proctor High School - 1203 Hilton Ave
35	4	9	Proctor High School - 1203 Hilton Ave
36	5	1	Parkway Rec Center - 220 Memorial Parkway
37	5	2	Parkway Rec Center - 220 Memorial Parkway
38	5	3	Parkway Rec Center - 220 Memorial Parkway
39	5	4	Parkway Rec Center - 220 Memorial Parkway
40	5	5	Parkway Rec Center - 220 Memorial Parkway
41	5	6	Martin Luther King, Jr. School – 211 Square St
42	5	7	City Hope Fellowship Foursquare - 1415 Sunset Ave
43	6	1	Thomas Jefferson School - 190 Booth Street
44	6	2	Thomas Jefferson School - 190 Booth Street
45	6	3	John F. Kennedy School - 500 Deerfield Drive East
46	6	4	John F. Kennedy School - 500 Deerfield Drive East
47	6	5	John F. Kennedy School - 500 Deerfield Drive East
48	6	6	General Herkimer School - 420 Keyes Road
49	6	7	General Herkimer School - 420 Keyes Road
50	6	8	Utica Fire Academy - Wetmore & Bleecker Streets
51	6	9	Utica Fire Academy- Wetmore & Bleecker Streets

***Subject to change**

***Utica City School District Election Inspectors for Annual Election Vote and Budget Vote and
Vote on Proposition for Funding the Utica Public Library**

May 16, 2023

<p>(1) <u>Ward 1-District 1</u> Kathy Jones Sheila Dexter Robert Burmaster</p>	<p><u>Donovan Middle School-1701 Noyes</u> 1800 Caroline St Apt 2 942 Stark St Apt 2 1426 City St</p>
<p>(2) <u>Ward 1-District 2</u> Gloria Yearby Roby Slade Vishanna Hymes</p>	<p><u>City Hope Fellowship Foursquare – 1415 Sunset Ave</u> 7 Devereux St Apt 411 16 Watson Place Apt 2C 941 Sunset Ave</p>
<p>(3) <u>Ward 1-District 3</u> Lolita Jenkins Mae Fulton Raquel Tavaréz</p>	<p><u>Twin Towers Apt-509 Second</u> 100 Rutger St Apt 703 1212 Neilson St 425 Lansing St</p>
<p>(4) <u>Ward 1-District 4</u> Paula Torchia Jean Williams Patricia Pierce</p>	<p><u>Twin Towers Apt-509 Second</u> 612 South St Apt A511 100 Rutger St Apt 609 327 Bleecker St Apt 209</p>
<p>(5) <u>Ward 1-District 5</u> Maxine Hamilton Annette Hymes Doreen Camerona</p>	<p><u>Twin Towers Apt-509 Second</u> 100 Rutger St. Apt 708 513 Blandina St 813 Eleanor Pl</p>
<p>(6) <u>Ward 1-District 6</u> Candice Barefoot Dominick Clemente Catherine Tomascelli</p>	<p><u>Utica Fire Academy-Wetmore & Bleecker</u> 1924 Butterfield Ave 1431 Fairwood Rd 1605 Copperfield Ave</p>
<p>(7) <u>Ward 1-District 7</u> Karen Mc Bride Samantha Dombrowski Karen McIntyre</p>	<p><u>Conkling Elementary School-1115 Mohawk ST</u> 1608 Brinkerhoff Ave 1438 Old Burrstone Road 625 Jay St Apt 2C</p>
<p>(8) <u>Ward 1-District 8</u> Treyshawn Hymes Wafima Gary James Savoy</p>	<p><u>City Hope Fellowship Foursquare – 1415 Sunset Ave</u> 941 Sunset Ave 925 Stark St Apt 138 811 Court St. Apt 231</p>
<p>(9) <u>Ward 2 District 1</u> Carolyn McAleese Joseph Russo Ron Slover</p>	<p><u>Donovan Middle School-1701 Noyes</u> 1506 Roberta Lane 1229 Greenview Ave 59 Sunnyside Drive</p>
<p>(10) <u>Ward 2-District 2</u> Marlene Davis Roberta Roman Frank Mrowka</p>	<p><u>Donovan Middle School-1701 Noyes</u> 30 Emerson Ave PO Box 1022 1311 Butternut St</p>
<p>(11) <u>Ward 2-District 3</u> Geraldine Russo Jonathan Hall Jessica Bronga</p>	<p><u>Donovan Middle School-1701 Noyes</u> 1229 Greenview Drive 107 Oak St 15 Candlewyck Lane</p>
<p>(12) <u>Ward 2-District 4</u> Damani Wilson Dzeklan Sabic Steven Czeck</p>	<p><u>Donovan Middle School-1701 Noyes</u> 1927 Butterfield Ave 118 James St 1438 Old Burrstone Road</p>
<p>(13) <u>Ward 2-District 5</u> Helen Campbell Audrey Manolescu Rosemary Trascritti</p>	<p><u>Donovan Middle School-1701 Noyes</u> 1209 Noyes St 1554 Lincoln Ave 1178 Kossuth Ave</p>

<p>(14) <u>Ward 2-District 6</u> Ebony Ellis Pearl Patrick SueAnn Madison</p>	<p><u>City Hope Fellowship Foursquare – 1415 Sunset Ave</u> 502 Bacon St Apt 1 1141 Jefferson Ave 1315 Ash St</p>
<p>(15) <u>Ward 2-District 7</u> Sharry Burmaster Anise Hunt Gerard Barberio</p>	<p><u>Mid-York Library-1600 Lincoln Ave.</u> 102 Capitol Ave 1511 Oneida St Apt 3 1612 Depyster Ave</p>
<p>(16) <u>Ward 2-District 8</u> Chantel Boone Fortune Ross Melissa Everitt</p>	<p><u>City Hope Fellowship Foursquare 1415 Sunset Ave</u> 327 Bleecker St Apt 310 470 Deborah Drive 619 Henry St 2nd Fl</p>
<p>(17) <u>Ward 3-District 1</u> Richard Ferriaola Patricia Campbell Colleen Welch</p>	<p><u>Utica Fire Station – 29 Shepherd Place</u> 924 Mary St 1541 Oneida St. Apr 2 16 Holland Ave</p>
<p>(18) <u>Ward 3-District 2</u> Dian Ferriaola Beverly Grems Lorraine Czeck</p>	<p><u>Utica Fire Station – 29 Shepherd Place</u> 924 Mary St 1545 Dudley Ave 1438 Old Burrstone Road</p>
<p>(19) <u>Ward 3-District 3</u> John Decker Angelo Giacobelli Hank Wilczek</p>	<p><u>Jewish Community Center-2310 Oneida</u> 1809 Allen St 2420 Oneida St 2146 Highland Ave</p>
<p>(20) <u>Ward 3-District 4</u> Frieda Ferraro Lori Ferraro Kathy McDonald</p>	<p><u>Jewish Community Center-2310 Oneida</u> 740 Catherine St Apt E1 740 Catherine St Apt E1 14 Leslie Ave</p>
<p>(21) <u>Ward 3-District 5</u> Shirley Hilts-Adams Patricia Decker Jill Jacobson</p>	<p><u>Jewish Community Center-2310 Oneida</u> 405 Pinewood Drive 1809 Allen St 54 Prospect St</p>
<p>(22) <u>Ward 3-District 6</u> Tom Mariano Lori Misaszek Mary Sainsbury</p>	<p><u>Jewish Community Center-2310 Oneida</u> 1031 Hope St 1031 Hope St 737 Buchannan Road</p>
<p>(23) <u>Ward 3-District 7</u> Jo Wilczek Maureen Bohlert Sylvia Davis</p>	<p><u>Jewish Community Center-2310 Oneida</u> 2146 Highland Ave 422 Burmont Drive 417 Bleecker St</p>
<p>(24) <u>Ward 3-District 8</u> Kim Baynard Magali Hopkins Pam West</p>	<p><u>Parkway Recreation Ctr.-220 Memorial Pkwy</u> 1551 Miller St 1018 Churchill Ave Apt 1 1111 Schuyler St Apt 1</p>
<p>(25) <u>Ward 3-District 9</u> William James James Mc Farland Nicholas Pezzulo</p>	<p><u>Fire Station-29 Shepherd Place</u> 4 Sim St 120 Hawthorn Ave 1500 Roberta Lane</p>
<p>(26) <u>Ward 3-District 10</u> Mirabell Colon Cynthia Koch Lynda Olmstead</p>	<p><u>Fire Station-29 Shepherd Place</u> 32 Auburn Ave 5 Bonnie Brae 3304 Centennial Drive</p>
<p>(27) <u>Ward 4-District 1</u> Diana Pegues Chase Hosten Audrey Hunt</p>	<p><u>Parkway Recreation Ctr.-220 Memorial Pkwy</u> PO Box 243 2030 Baker Ave 1151 Oneida St Apt 3</p>

(28) <u>Ward 4-District 2</u> Thomas Loughlin Delores Belton Marie Diaz	<u>Parkway Recreation Ctr.-220 Memorial Pkwy</u> 7 Devereux St Apt 414 126 Boyce Ave 1309 Taylor Ave
(29) <u>Ward 4-District 3</u> Linda Roberts Nancy Laino Nita Scotellaro	<u>Proctor High School-1203 Hilton Ave</u> 1816 Blandina St 44 Nob Road 18 Van Buren Road
(30) <u>Ward 4-District 4</u> Phyllis Cavalier Elvisa Kalabic Nija Miles	<u>Proctor High School-1203 Hilton Ave</u> 1418 Buckley Road 1618 St. Agnes Ave Apt 1 1017 Dudley Ave
(31) <u>Ward 4-District 5</u> Ebony Butler Anna Shaut Patrick Grezesiak	<u>Proctor High School-1203 Hilton Ave</u> 1736 Armory Drive 13 Ferris Ave 13 Ferris Ave
(32) <u>Ward 4-District 6</u> Cindy Gottuso Sharry Sayles Cindy Testa	<u>Conkling Elementary School-1115 Mohawk St</u> 1806 Rutger St 744 South St 1816 Blandina St
(33) <u>Ward 4 -District 7</u> Carmella Nistico Leo Callari Maria Callari	<u>Proctor High School-1203 Hilton Ave</u> 1624 Lansing St 2306 Portal Rd 2306 Portal Rd
(34) <u>Ward 4-District 8</u> Richard D'Arccurzio Mary Monaco Lorraine Moyer	<u>Proctor High School-1203 Hilton Ave</u> 1154 Hammond Ave 161 Pleasant St 1500 Roberta Lane
(35) <u>Ward 4-District 9</u> Annabelle Montalvo Charlene Montalvo Darlene Shelton	<u>Proctor High School-1203 Hilton Ave</u> PO Box 4083 PO Box 4083 1205 Kemble St Apt 5
(36) <u>Ward 5-District 1</u> Melissa Hopkins Estrella Hopkins Immani Patterson	<u>Parkway Recreation Ctr.-220 Memorial Pkwy</u> 1018 Churchill Ave Apt 1 1018 Churchill Ave Apt 1 7 Carlisle Ave
(37) <u>Ward 5-District 2</u> Evalina Haynes Mary Pugh Marcella Lee	<u>Parkway Recreation Ctr.-220 Memorial Pkwy</u> 929 Hillcrest Ave Apt E22 216 Lansing St 1518Genesee St Apt 4
(38) <u>Ward 5-District 3</u> Ramona Barrett Ana Grullon Clara Dempsey	<u>Parkway Recreation Ctr.-220 Memorial Pkwy</u> 729 Noyes St 717 Lenox Ave 1674 Neilson St
(39) <u>Ward 5-District 4</u> Helen Lanoux Pam Williams Arthur Gary	<u>Parkway Recreation Ctr.-220 Memorial Pkwy</u> 29 Faxton St 1105 South St 9 Carlisle Ave
(40) <u>Ward 5-District 5</u> Donna Casseletta Maurice West Cassandra Bradley	<u>Parkway Recreation Ctr.-220 Memorial Pkwy</u> 246 Blossom Lane 811 Court St Apt 136 21 Shaw St
(41) <u>Ward 5-District 6</u> Patricia Frazier Yvonne Melchor Ken Melchor	<u>Martin Luther King, Jr. School-211 Square St</u> 103 Addington Pl 216 Lansing St 216 Lansing St

<p>(42) <u>Ward 5-District 7</u> Shirelle Taylor-Gamble Damarkus Smith Christina Cabral</p>	<p><u>City Hope Fellowship Foursquare – 1415 Sunset Ave</u> 2 Kennedy Plaza Apt 41 E 809 Hamilton St 1431 Sunset Ave Apt 1</p>
<p>(43) <u>Ward 6-District 1</u> Ruth Babowicz Anthony Babowicz Pam Evans</p>	<p><u>Thomas Jefferson School-190 Booth</u> 167 Riverside Dr 167 Riverside Dr 430 Lee Blvd</p>
<p>(44) <u>Ward 6-District 2</u> Yuriy Rybalkin Kathy Moon Nicholas Jamsiuk</p>	<p><u>Thomas Jefferson School-190 Booth</u> 810 Deerfield Dr 439 Tamarack St 805 Deerfield Dr East</p>
<p>(45) <u>Ward 6-District 3</u> Theresa Aliasso Madeline Helfert Kathleen Humbrecht</p>	<p><u>Kennedy Middle School-500 Deerfield Dr. East</u> 466 Euclid Road 519 Tamarack St 610 Locust Dr</p>
<p>(46) <u>Ward 6-District 4</u> Sue Foss Susan Williams Joan Tomasetti</p>	<p><u>Kennedy Middle School-500 Deerfield Dr. East</u> 161 Wilbur St 602 Pinedale Ave 141 Forrest St</p>
<p>(47) <u>Ward 6-District 5</u> Edna Porcelli Ganelle Miller-Carter Da Janae Miller-Peak</p>	<p><u>Kennedy Middle School-500 Deerfield Dr. East</u> 443 Northrup Drive 470 Deborah Drive 472 Deborah Drive</p>
<p>(48) <u>Ward 6-District 6</u> Samira Mumiovic Nancy Fernald Regina Pacific</p>	<p><u>General Herkimer School-420 Keyes Rd.</u> 730 Lansing St 424 Richmond Road 657 Beaumont Pl</p>
<p>(49) <u>Ward 6-District 7</u> Joanne Felitto Jane Dunbar Victoria Rybalkin</p>	<p><u>General Herkimer School-420 Keyes Rd.</u> 110 Hopson St 424 Van Rensselaer Road 810 Deerfield Drive</p>
<p>(50) <u>Ward 6-District 8</u> Shaneke Cadette Sharon Hayes Tom Pirro</p>	<p><u>Utica Fire Academy-Wetmore & Bleecker</u> 416 Ontario St 1215 Kossuth St Apt 1 1631 St Jane Ave</p>
<p>(51) <u>Ward 6-District 9</u> Audrey Harris Christine Mathis Rosemary Gumbs</p>	<p><u>Utica Fire Academy-Wetmore & Bleecker</u> 1927 Bleecker St Apt 1 606 Nichols St 831 Van Buren St</p>

***Subject to Change**

***Utica City School District Election Inspectors for Annual Election Vote and Public Budget Vote and
Vote on Proposition for Funding the Utica Public Library**

May 16, 2023

Registration:

Kathy Hughes	23 Pleasant Street, Utica, NY 13501
Mary S. Morales	922 Hillcrest Avenue, Utica, NY 13502
Daniel Wilczek	2817 Dearborn Place, Utica, NY 13502
Sherri Harris-Game	1212 Noyes Street, Utica, NY 13502

General Supervisor:

Mary S. Morales	922 Hillcrest Avenue, Utica, NY 13502
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Runners:

Sharri Harris-Game	609 Plant Street, Utica, NY 13502
Daniel Wilczek	2817 Dearborn Place, Utica, NY 13502
Melissa Hopkins	1018 Churchill Avenue, Apt. 1, Utica, NY 13502
Toni Grant	2031 Genesee Street, Utica, NY 13502

***Subject to Change**

**ANNUAL ELECTION AND BUDGET VOTE AND VOTE ON PROPOSITION OF FUNDING THE UTICA
PUBLIC LIBRARY
UTICA CITY SCHOOL DISTRICT**

May 16, 2023

TIME SCHEDULE

2023

February 28	Board appoints a Board of Registration
February 28	Board designates dates and time of meeting for Board of Registration
February 28	Board adopts first resolution pursuant to Section 2602 of the Education Law determining that polls shall be open from 12:00 noon to 9:00 p.m.
February 28	Board adopts first resolution continuing election Districts as formerly established making changes as are determined upon and directing that an accurate description of the boundary of such election Districts be prepared and filed with the Clerk and kept open for inspection in her office during the business hours until Election Day
February 28	Board appoints inspectors of election for each District.
February 28	Board approves Notice of Election and Public Budget Vote and directs its publication on March 31, April 14, April 28, and May 12, 2023.
March 01	First day Petitions and Guidelines for Candidates are available
March 31	Publication of First Notice of Annual Election and Public Budget Vote
April 02	First Day for Clerk to receive letter requests for Absentee Ballots
April 14	Publication of Second Notice of Annual Election and Public Budget Vote
April 21	Last day for Board of Education to pass Budget
April 21	Last day to file completed Registration books with Clerk
April 23	Last Day to File School Property Tax Report Card to State Education Department
April 24	3:00 p.m. to 8:00 p.m. First Meeting of Board of Registration
April 26	Last day to file Nominating Petitions by 5:00 p.m.
April 27	Candidates select position on ballot by lot at 11:00 a.m. in Clerk's Office
April 28	Publication of Third Notice of Annual Election and Public Budget Vote
May 02	12:00 noon to 5:00 p.m. Second Meeting of Board of Registration
May 02	Last Day the Budget must be completed and available to the public
May 09	Last Day to hold Public Hearing on 2023-2024 Budget
May 09	Last day for submitting applications by mail for Absentee Ballots to Clerk or for Clerk to receive requests by mail for Absentee Ballots
May 10	Last Day to Mail Budget Notification Form to taxpayers
May 12	Publication of Fourth Notice of Annual Election and Public Budget Vote
May 16	Annual Election and Budget Vote and Proposition Vote
May 16	5:00 p.m. – Date and time all Absentee Ballots must be received in Clerk's Office
May 17	6:30 p.m. Meeting of Board of Education to tabulate and canvass Election and Budget results (Section 2610)
May 17	Return of final Election Registers
May 17	Clerk of Board serves written notice on each person elected

Utica Observer Dispatch: March 31, April 14, April 28, & May 12, 2023

UTICA CITY SCHOOL DISTRICT

NOTICE OF ANNUAL ELECTION AND

PUBLIC VOTE ON THE 2023-2024

SCHOOL DISTRICT BUDGET AND VOTE ON PROPOSITION OF FUNDING THE UTICA PUBLIC LIBRARY

May 16, 2023

NOTICE IS HEREBY GIVEN that voting on the 2023-2024 Utica City School District Budget appropriation of the necessary funds to meet the estimated expenditures of said District for the fiscal year commencing July 1, 2023, and authorizing the Board of Education of said District to raise the funds so estimated, exclusive of public monies, by a tax on the taxable property in said District by adoption of a budget and to levy a tax, shall be conducted on Tuesday, May 16, 2023, between the hours of 12:00 noon and 9:00 p.m.

NOTICE IS HEREBY GIVEN that a Budget Hearing for the residents of the Utica City School District will be held in the Board Room of the Utica City School District Administration building, 929 York Street, Utica, NY on a date and time between May 2 to May 09, 2023.

NOTICE IS HEREBY GIVEN that the election of (2) members of the Board of Education shall be conducted on May 16, 2023, between the hours of 12:00 noon and 9:00 p.m.

NOTICE IS HEREBY GIVEN that voting on the following proposition shall be conducted on Tuesday, May 16, 2023 between the hours of 12:00 noon and 9:00 p.m.

Proposition No. 1 – Funding the Utica Public Library

“Shall the sum of \$868,433 be raised by annual levy of a tax upon the taxable real property within the Utica City School District for the purpose of funding the Utica Public Library?”

NOTICE IS ALSO GIVEN that the school election Districts, as determined by the Board of Education by Resolution adopted February 28, 2023, are particularly and accurately described on a map entitled “Utica City School District Map”, approved by Joseph Hobika Jr., President of the Board of Education, a copy of which is on file in the Office of the Clerk of the Board of Education of the Utica City School District, Administration Building, 929 York Street, Utica, New York, 13502. Qualifications of voters at such elections are set forth in Section 2603 of the N.Y.S. Education Law. If a person’s name cannot be found on the list of registered voters or in the Registration poll ledger, then District elections officials shall not permit that person to vote, unless: (1) the person presents a court order requiring that he or she be permitted to vote in the manner otherwise prescribed for voters whose names are on the list of registered voters or in the Registration poll ledger; or (2) the person submits an affidavit attesting to his or her qualifications to vote (Edu. Law 2019-a((1))).

NOTICE IS ALSO GIVEN that the petitions nominating candidates for the office of member of the Board of Education must be filed with the Clerk of the District, 929 York St, Utica, NY, not later than April 26, 2023, 5:00 p.m.

NOTICE IS ALSO GIVEN that Military Voters who are not currently registered may apply to register as a qualified voter of the Utica City School District by requesting a **Military Voter Registration Application form** from the Clerk of the Board, Kathy Hughes, at (315) 792-2078, (315) 792-2079 or khughes@uticaschools.org. Military Voter Registration Application forms must be received in the office of the Clerk of the Board no later than 5:00 PM on May 1, 2023. In a request for a **Military Ballot Application form**, the Military Voter may designate their preference for receiving the form by US mail, facsimile transmission or electronic mail (email). Such designation shall remain in effect until revoked or changed by Military Voter.

Registered qualified voters of the Utica City School District may apply for a Military Ballot by requesting a Military **Ballot Application form** from the Clerk of the Board at phone number above or by the email address above. For a Military Voter to be issued a Military Ballot, the Clerk of the Board must have received a valid Military Ballot Application no later than 5:00 PM on May 2, 2023. In a request for a Military Ballot Application form the Military

February 28, 2023 – 7:00 p.m.

Regular Meeting

Voter may designate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail (email). Such designation shall remain in effect until revoked or changed by the Military Voter.

NOTICE IS ALSO GIVEN that qualified voters may apply for Absentee Ballots at the District Clerk's office until May 10, 2023 and walk-in for application can be made until May 16, 2023. All Absentee Ballots must be returned to the Clerk's office no later than 5 p.m. on May 16, 2023, the day of the Election. A list of persons to whom absentee ballots have been issued will be available for inspection in the District Clerk's office during each of five business days prior to May 16, 2023 Election Day.

NOTICE IS ALSO GIVEN that a copy of the budget for the ensuing school year may be obtained by any taxpayer in the District during the fourteen (14) days immediately preceding the day before the Annual Election and Public Budget Vote date in the Clerk's Office during regular business hours.

NOTICE IS ALSO GIVEN Notice is hereby given that the Board of Registration of the Utica City School District will convene at the offices of the Board of Education of the Utica City School District, Administration Offices, 929 York Street, Utica, New York for the purpose of preparing a voting register for each school election District within the Utica City School District, on the 24th day of April 2023 from 3:00 p.m. to 8:00 p.m. and the 2nd day of May 2023 from 12:00 noon until 5:00 p.m. Voter qualifications are:

1. You are a citizen of the United States of America
2. You are at least 18 years of age
3. You are a registered voter OR a resident of the school District for at least 30 days prior to the election and execute a residency acknowledgement prior to voting
4. You are not otherwise prohibited from voting under the provisions of section 5-106 of the Election Law

No Eligible voters shall be denied the right to vote based upon their inability to read and write English.

Also, any person who registered for the preceding general election but at the time of such Registration resided in a school election District other than the one in which he presently resides must, in order to be entitled to vote, present himself personally for Registration. The Registration books will contain the names of persons who registered under permanent personal Registration on or before May 16, 2023 the date of the Utica City School District Annual Election and Budget Vote and Proposition Vote.

NOTICE IS ALSO GIVEN that the Board of Registration appointed by the Board of Education of the Utica City School District has prepared registers for each school election District of the Utica City School District pursuant to Section 2606 of the Education Law and that such registers have been filed in my office at Administration Building, 929 York Street, Utica, New York pursuant to subdivision 6 of such section. These registers will be open for inspection in the Board Clerk's Office from 9:00 a.m. to 4:00 p.m. on each of the five Business days prior to the day of the election. The date set for the Annual School Board Election and Budget Vote and Proposition Vote is May 16, 2023.

By: Board of Education, Utica City School District
Kathy Hughes, Board Clerk

Utica City School District

Utica Observer Dispatch: March 31, April 14, April 28, & May 12, 2023

MOTION FROM THE FLOOR

FOR ACTION:

Volume LVII

Report No. S – 163

SUBJECT:

Contract between the Utica City School District and Building Blocks Learning Center, LLC (BBCL) to provide Occupational Therapy Services

February 28, 2023 – 7:00 p.m.

Regular Meeting

Authorization is requested of the Board of Education to approve the contract between the Utica City School District and Building Blocks Learning Center, LLLC (BBCL) dated February 1, 2023 to provide Occupational Therapy Services for the remainder of the 2022-2023 school year.

Mr. Paul made a motion to approve the Consent Agenda and seconded by Mrs. Padula.

There being no further discussion, **motion carried 6-0.**

THIS CONCLUDED THE CONSENT AGENDA.

FOR ACTION:

Volume LVII

Report No. S – 138

SUBJECT:

Consulting Agreement between the Utica City School District and Anthony LaPolla d/b/a Empower Business Strategies – Human Resource Department **CORRECTED**

Authorization is requested of the Board of Education to approve the Consulting Agreement between the Utica City School District and Anthony LaPolla d/b/a Empower Business Strategies to provide consultant services in the Human Resource Department effective February 28, 2023.

Moved by Mr. Testa and seconded by Mrs. Knoop.

President Hobika, Jr. called for a voice vote:

Mr. Cardillo	No
Mr. Hobika, Jr.	Yes
Mrs. Knoop	Yes
Mrs. Padula	Yes
Mr. Paul	Yes
Mr. Testa	No

There being no further discussion; **motion carried 4-2.**

FOR ACTION:

Volume LVII

Report No. S – 141

SUBJECT:

Creation of Positions

Authorization is requested of the Board of Education to create one (1) Printing Machine Operator (12-months) position, Central Supply effective March 1, 2023.

Authorization is requested of the Board of Education to create one (1) Food Service Supervisor (12-months) position, Central Kitchen effective March 1, 2023.

Authorization is requested of the Board of Education to create two (2) Typist (12-months) position, Central Registration effective March 1, 2023.

Authorization is requested of the Board of Education to create one (1) Account Clerk (12-months) position, Central Supply effective March 1, 2023.

Authorization is requested of the Board of Education to create one (1) District Database Administrator (12-months) position, Central Office effective March 1, 2023.

Authorization is requested of the Board of Education to create one (1) College/Community/Based Partners Coordinator (12-months) position effective March 1, 2023.

Authorization is requested of the Board of Education to create one (1) Parent Advocate Coordinator (12-months) position, District-Wide effective March 1, 2023.

Authorization is requested of the Board of Education to create one (1) School Safety and Security Coordinator (12-months) position effective March 1, 2023.

Moved by Mr. Testa and seconded by Mrs. Padula.

Mr. Cardillo: I have a question. Why aren't there salaries attached to these positions? There are no salaries for any of them. That's my question. Why aren't we talking about salaries?

Mrs. Padula: It's just the creation of the position and then the person will be brought forth.

Mr. Nolan: These are all the creation of positions. All of these positions, if I'm not mistaken, are Civil Service with the exception of the District Database Administrator which is Confidential. The College/Community/Based Partner, the Parent Advocate, the School Safety and Security Coordinator, those are just to create the positions and then we're going to see if it's Civil Service – am I right Sara?

Mrs. Klimek: Yes. And the salary will also be dependent on Civil Service, if they're part of a bargaining unit and also training and experience.

Mr. Cardillo: Ok, I'm satisfied. Normally there are salaries.

Mr. Nolan: Yes, and that's a very good question.

Mr. Testa: They are going to be posting these jobs, right?

Mrs. Klimek: Yes.

There being no further discussion; **motion carried 4-2.**

FOR ACTION:

Volume LVII

Report No. S – 143

SUBJECT:

Confidential Employment Agreement between the Utica City School District and Heather Mowat, Chief Financial Officer

Authorization is requested of the Board of Education to approve the Confidential Employment Agreement between the Utica City School District and Heather Mowat, Chief Financial Officer dated February 28, 2023.

Moved by Mrs. Knoop and seconded by Mrs. Padula.

Mr. Cardillo: I have a question. I know Heather, I think Heather is very capable. My question is, I know she's coming from the city to here. I don't think she's making anywhere near \$160,000. My question is why are we paying \$160,000 for that position.

Mr. Nolan: That's an excellent question and I'll tell you why. The 3 people who applied for the position which included Heather; one gentleman wanted \$190,000. That was his first question when he applied. He said I don't even want to talk to you if it's not \$190,000. The second person who wanted to apply wanted in excess of \$170,000. The School Business Chief Financial Officer – this position not only just statewide but across the country you can't find people who are certified, who have the credentials, who have the ability to do the job. Actually at February 28, 2023 – 7:00 p.m.

Regular Meeting

\$160,000 it's a bargain considering that someone who had not as much experience wanted \$190,000. Again, I've been trying to attract the talent that we want to have working here in the district. The job market especially for this position in a school district, I just will tell you I have a really good friend who was the Chief Financial Officer in Syracuse City for 20 years and I thought she was going to retire from there and the BOCES offered her \$185,000 to come and work for them. A less stressful job, a budgeted kind of organization because there are just no people out there to fill those jobs.

Mr. Cardillo: Like I said, I know Heather is very capable I just was concerned – that's a big number.

Mr. Nolan: The other thing too, the city budget I think is \$65 million dollars.

From the Audience: \$79 million dollars.

Mr. Nolan: \$79 million dollars. So \$79 million dollars for the city budget. The school district budget is over \$320 million.

Mrs. Knoop: Do you feel the same way with the Superintendent's salary?

Mr. Cardillo: Why you want to start comparing to the other school districts to see what they make?

Mrs. Knoop: You're always concerned with the finances. So this is someone who is going to look at all of our finances and put them together like we need around the school.

Mr. Cardillo: Okay, like I said, I think she can do a very capable job. Am I not entitled to ask a question?

Mrs. Knoop: You're entitled to ask anything you need.

Mr. Cardillo: Thank you.

There being no further discussion; **motion carried 6-0.**

THIS CONCLUDED THE SUPERINTENDENT'S REPORT.

Reports of the Special Committees

There was nothing to report on the Special Committees this month.

Financial Report

Internal Auditor Report – Paris Rich, Internal Auditor

Mr. Rich reported, "Good evening. I finished auditing the payroll and there weren't any problems. I balanced all the bank accounts with the extra clubs. There's around \$40,000 with all 3 schools. I noticed that there were some fundraisers – candy, apparel, pretzels but there were a few that were Blaze Pizza, Lafa Mediterranean, and Panera Bread. You go there and you tell them you're from the Utica School District and a percentage of the sales goes to the club. I think it would be a good idea if someone put that on the web, maybe on the first page and that way we might get some extra money. Any questions?"

President Hobika, Jr.: Paris, just out of curiosity, which payrolls did you audit between last month and this month that you found no problems?

Mr. Rich: That would be the payroll ending let's see the last one ended Friday the 10th.

February 28, 2023 – 7:00 p.m.

Regular Meeting

President Hobika, Jr.: Was that a sample of any particular department or the entire payroll for the entire district?

Mr. Rich: I choose 150 to 200 teachers mainly because they get extra classes and I compare my sheets to the payroll to make sure that they all match their extra hours.

President Hobika, Jr.: Just out of curiosity, do the teachers use the Envision system?

Mr. Rich: The teachers use the Envision? Everybody is salaried pretty much.

President Hobika, Jr.: Then everybody uses the Envision system?

Mr. Rich: Everybody gets paid through it. Is that the accounting system, is that what you're asking?

President Hobika, Jr.: No, I thought that was the time system...

Mr. Rich: No, teachers don't use that. I think the TA's, auditors.

President Hobika, Jr.: Anybody else?

Mr. Rich: Yes, staff upstairs, security – pretty much hourly people.

President Hobika, Jr.: Ok, thank you.

Approval of Minutes

Mr. Testa made a motion to approve the following minutes; seconded by Mrs. Padula.

- January 24, 2023 – Special Meeting
- January 24, 2023 – Regular Meeting

There being no further discussion; **motion carried 6-0.**

Meeting Location

President Hobika, Jr.: I need a motion to move the meeting. Mr. Ferraro, will the auditorium be ready next month for us to go back?

Mr. Ferraro: Yes. We took down the equipment that was unsafe and we will do the necessary repairs of putting the equipment back over the summer. The school needs the space on a day-to-day basis, so we can't tie it up for weeks at a time. It's ready for occupancy.

President Hobika, Jr.: So we will be able to hold a meeting there. I need a motion for next month to have the meeting in the auditorium.

Mr. Paul made a motion to have next month's Board Meeting in the Kernan School Auditorium. This motion was seconded by Mrs. Knoop.

There being no further discussion, **motion carried 6-0.**

Continuing Business

Mrs. Padula: I just want to say something. I don't know if it's continuing, old or new business. I just want to say congratulations to the teachers on their contract; well deserved. Thanks for sticking with us. I know it was long nights like Mr. Nolan said, but we all appreciate you. Thank you.

Mr. Testa: I'd like to say the same thing basically. Congratulations to the teachers. I know that it's time. A year ago I told you I would support you guys and I always would. I just have to say I'm glad it happened this month because next month I may not be here because my mom is 95. I might be in North Carolina. I'm not sure yet. I just wanted to say thank you, I'm glad it happened tonight.

President Hobika, Jr.: Sorry to hear about your mom.

New Business

None

Communication

Mrs. Knoop: We will be having a meeting on Wednesday the 8th. We will send an email out. But we did want to follow up on the Facebook page. I know Joe said it's ready, it's looking for your approval. We want to be able to share images on the Facebook page without comments, but we wanted to be able to share that to make it accessible for people.

Mr. Ferraro: We're ready to launch the Facebook page. We've been talking about it and a couple of things, but probably by Monday we will be able to launch it.

Adjournment

Mr. Testa made a motion to adjourn the February 28, 2023, Regular Meeting; seconded by Mrs. Padula.

The February Meeting was adjourned at 8:05 p.m.

There being no further discussion; **motion carried 6-0.**

Respectfully transcribed and submitted:

DEBORAH L. VENNERO
Board Recorder